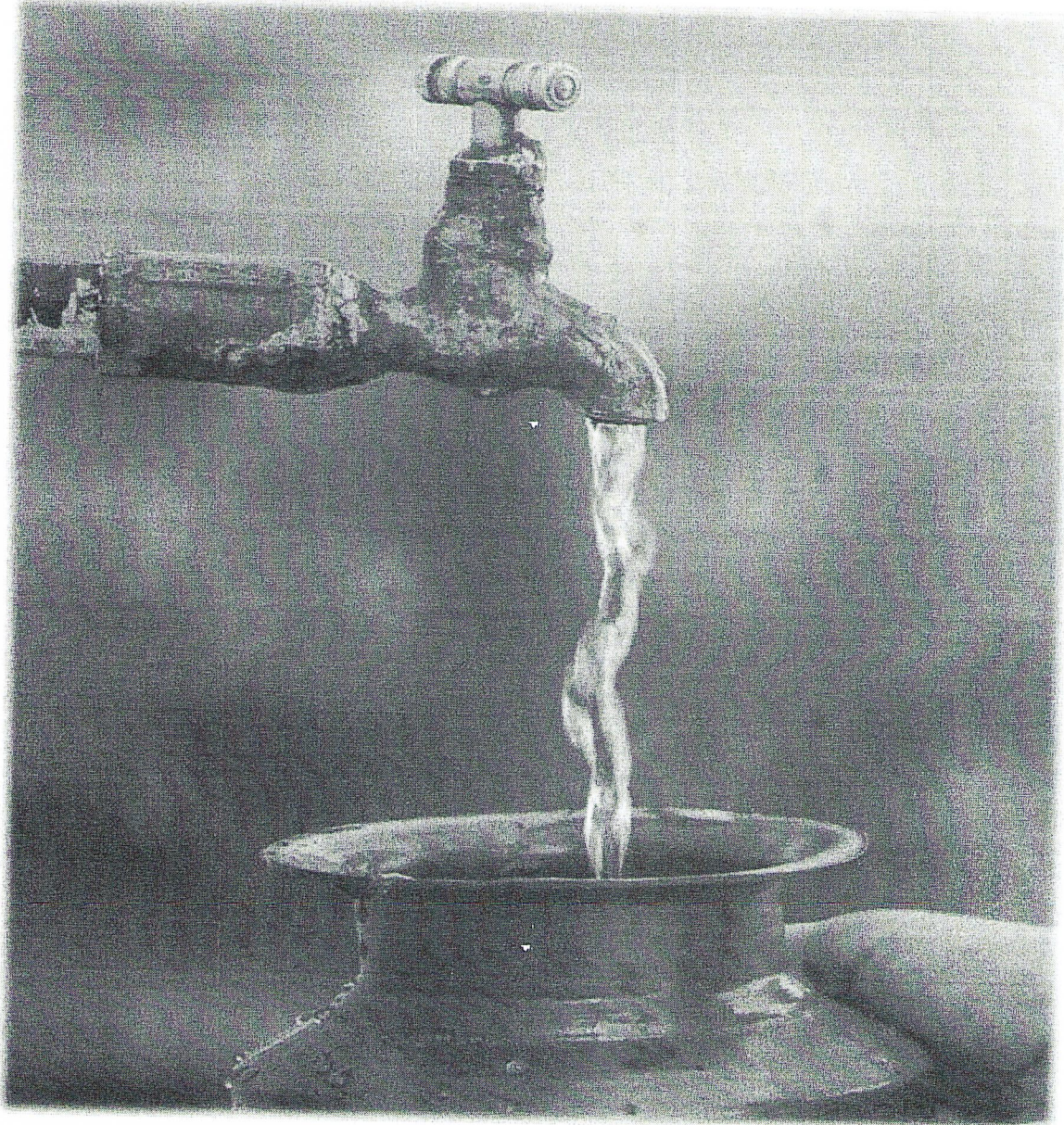


**GOVERNMENT OF ARUNACHAL PRADESH
OFFICE OF THE STATE JAL JEEVAN MISSION,
Jal Bhawan, C-Sector, Itanagar -791111**



**Expression of Interest (Eoi)
For
Documentary film on the Implementation of Jal Jeevan Mission in Arunachal
Pradesh**

GOVERNMENT OF ARUNACHAL PRADESH
OFFICE OF THE STATE JAL JEEVAN MISSION,
Jal Bhawan C-Sector, Itanagar.

=====

NO. PHED/JJM/45/2020-21

Dated Itanagar the 19th Jan' 2023

Expression of Interest (Eol)

On behalf of Governor of Arunachal Pradesh, the Mission Director, State Jal Jeevan Mission, Itanagar invites "**Expression of Interest for Documentary film on Implementation of Jal Jeevan Mission in Arunachal Pradesh**". Offline Bids are invited from professional individuals/firms/media houses to discover lowest rate (L1).

The professional individuals/firms/media houses may follow the detailed notice for Eol and download the relative documents available at department's website **www.phedarunachal.org**. The Bids must be submitted offline on or before **1630 hours** of **6th February 2023**. In no case, late submission or offline proposal received at any office of PHE& WS department shall be entertained.

Sd/-
Mission Director,
SJJM

Memo NO. PHED/JJM/45/2020-21/604
Copy to.

Dated Itanagar the 19th Jan' 2023

1. The P.S. to the Hon'ble Minister, PHE& WSD, Govt. of Arunachal Pradesh, for kind information
2. The Under Secretary to the Chief Secretary, Government of Arunachal Pradesh-cum- Chairman, SWSM for kind information.
3. The Commissioner, Planning & Investment cum Chairman SLSSC, Govt. of Arunachal Pradesh, for kind information.
4. The Secretary, PHE&WSD, Govt. of Arunachal Pradesh, -Cum-Member Secy, SWSM, for kind information.
5. The Chief Engineer (D&P/WZ/EZ/Sanitation), for kind information.
6. All The Deputy Commissioner cum Chairman DWSM, for kind information.
7. The Superintending Engineer, PHE Circle Rupa/ Naharlagun/ Yachuli/ Aalo(Bene)/ Pangin/ Tezu/ Miao for information and necessary action.


Superintending Engineer,
SJJM, Itanagar

GOVERNMENT OF ARUNACHAL PRADESH
OFFICE OF THE STATE JAL JEEVAN MISSION,
Jal Bhawan, C-Sector, Itanagar.

=====

NO. PHED/JJM/45/2020-21/605

Dated Itanagar the 19th Jan' 2023

Expression of Interest (Eol)

On behalf of Governor of Arunachal Pradesh, the Mission Director, State Jal Jeevan Mission, Itanagar invites **"Expression of Interest for documentary film on Implementation of Jal Jeevan Mission in Arunachal Pradesh"**. Offline Bids are invited from professional individuals/firms/media houses to discover lowest rate (L1).

The professional individuals/firms/media houses may follow the detailed notice for Eol and download the relative documents available at department's website **www.phedarunachal.org**. The Bids must be submitted offline through sealed envelopes on or before **1630 hrs** of **6th February 2023**. In no case, late submission of proposal received at any office of PHE& WS department shall be entertained.

Offline offers are invited from the professional individuals/firms/media houses for fixation of rate for the above-mentioned work in the office of the Mission Director, Jal Jeevan Mission, Jal Bhawan, C-sector, Itanagar-791111, on or before **6th February 2023** upto **1630 hrs**.



Superintending Engineer,
SJJM, Itanagar

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I. Schedule of Activities

Sr. no	Milestones	Dates-Times Details
1	Issue of EoI on website www.phedarunachal.org	23/01/2023 at 1100 hrs
Pre-Bid Discussion Details		
4	Pre- Bid Discussion Type	Online through VC. (Office of the State Jal Jeevan Mission, Itanagar, Arunachal Pradesh)
5	Pre-Bid Date	25/01/2023 at 1100 hrs onwards
6	Corrigendum (if any) uploading date	30/01/2023
7	EoI Bid end date	06/02/2023 at 1630 hrs
8	Physical Doc Submission (Security deposit) Date	06/02/2023 at 1630 hrs
9	Bid Opening Date for Envelop A and Envelop B	08/02/2023 at 1100 hrs onwards
10	EoI Envelop C open date of qualified bidders	To be decided by the competent authority



II. Other Key Information

Information Head	Head Name	Head Description
A	Name of Authority	State Jal Jeevan Mission, Govt of Arunachal Pradesh
B	Total Amount	Rs. 12.00 Lakhs
D	Application Fee	Basic Application fees in the form of DD of INR Rs. 1000/- (Non-refundable) need to be paid in favour of the Mission Director, SJJM Arunachal Pradesh payable at SBI Itanagar drawn at any Accredited Bank.
E	EMD	EMD in the form of fixed deposit (FD) for a term of 1 year amount of INR 12,000 (Rupees Twelve Thousand only) need to be paid in favour of the "Mission Director, SJJM, Arunachal Pradesh" payable at SBI Itanagar drawn at any Accredited Bank.
F	Security Deposit	The EMD amount of INR 12,000 (Rupees Twelve Thousand only) of successful agency for empanelment shall be adjusted as a security deposit at the time of issuing the work order. The EMD of unqualified bidders will be returned immediately.
G	Scope of Work	Documentary film on Implementation of Jal Jeevan Mission in Arunachal Pradesh'



III. Disclaimer

1. The information contained in this Expression of Interest (the "Eol") document or subsequently provided to Applicants, whether verbally or in documentary or any other form by or on behalf of the Arunachal Pradesh JJM or any of their employees or advisers, is provided to Applicants on the terms and conditions set out in this Eol and such other terms and conditions subject to which such information is provided.
2. This Eol is not an agreement nor an offer or invitation by the Authority to the prospective Applicants or any other person.
3. The purpose of this Eol is to provide interested parties with information that may be useful to them in the formulation of their Proposals pursuant to this Eol. This Eol includes statements that reflect various assumptions and assessments arrived at by the Authority concerning professional individuals. Such assumptions, assessments and statements do not purport to contain all the information that each Applicant may require.
4. This Eol may not be appropriate for all persons, and it is not possible for the Authority, its employees, or advisers to consider the objectives, technical expertise and particular needs of each party who reads or uses this Eol.
5. The assumptions, assessments, statements, and information contained in this Eol, may not be complete, accurate, adequate or correct. Each Applicant should, therefore, conduct its own investigations and analysis and should check the accuracy, adequacy, correctness, reliability and completeness of the assumptions, assessments and information contained in this Eol and obtain independent advice from appropriate sources.
6. Information provided in this Eol to the Applicants is on a wide range of matters, some of which depend upon interpretation of law. The information given is not an exhaustive account of statutory requirements and should not be regarded as a complete or authoritative statement of law. The Authority accepts no responsibility for the accuracy or otherwise for any interpretation or opinion on the law expressed herein.
7. The Authority, its employees and advisers make no representation or warranty and shall have no liability to any person including any Applicant under any law, statute, rules or regulations or tort, principles of restitution or unjust enrichment or otherwise for any loss, damages, cost, or expense which may arise from or be incurred or suffered on account of anything contained in this Eol.
8. The Authority also accepts no liability of any nature whether resulting from negligence or otherwise however caused arising from reliance of any Applicant upon the statements contained in this Eol.



9. The Authority may in its absolute discretion, but without being under any obligation to do so, update, amend or supplement the information, assessment or assumption contained in this EoI.
10. Issue of this EoI does not imply that the Authority is bound to empanel one or more Applicant(s) or to appoint the Selected Applicants, as the case may be, for the Work of Documentary film and the Authority reserves the right to reject all or any of the Proposals without assigning any reason whatsoever.

IV. Section A

A. Introduction:

Jal Jeevan Mission is envisioned to provide safe and adequate drinking water through functional household tap connections by 2024 to all households in rural India with community participation. The programme will also include source sustainability measures, such as source strengthening, grey water management, water conservation, rainwater harvesting, etc as mandatory elements. The Jal Jeevan Mission is based on a community approach to providing a sustainable drinking water supply and inclusion of extensive Information, Education, and Communication as a key component of the mission. JJM looks to create a *Jan Andolan* for water, thereby making it everyone's priority.

The State Jal Jeevan Mission has been implementing the JJM in the state since its inception on 15th August' 2019 and till now numbers of Water Supply Schemes have been completed and handed over to the community, thereof, large numbers of households have been connected with Functional Household Tap Connection (FHTC) across the state. The water being supplied to households are as per prescribed BIS 10500 standard, in adequate quantity and on regular basis.

V. Section B

A. Documentary Film Meaning:

A Documentary Film or Documentary is a non-fictional motion picture intended to "document reality, primarily for the purposes of instruction, education or maintaining a historical record". A documentary film stands out from the other types of non-fiction films for providing an opinion, and a specific message, along with the facts it presents. Documentaries are to convey about historical events, people, and places which are significant. It is used as a form of journalism, advocacy, or personal expression about any event, and fair and honest representation of somebody's experience of reality. It is also defined as "artistic representation of actuality".

Docufiction (or docu-fiction) is the cinematographic combination of documentary and fiction, this term often meaning narrative film. It is a film genre which attempts to capture reality such as it is and which simultaneously introduces unreal elements or fictional situations in narrative in order to strengthen the representation of reality using some kind of artistic expression. More precisely, it is a documentary mixed with fictional elements, in real time, filmed when the events take place, and in which the main character or characters—often portrayed by non-professional or amateur actors—are essentially playing themselves, or slightly fictionalized versions of themselves, in a fictionalized scenario.

B. Language of the Proposal

The proposal as well as all the supporting documents relating to the proposal exchanged by the Applicant shall be written preferably in English language only. If any document is in any other language other than English, the applicant needs to provide a translated copy of the same.

C. Right to Terminate the Process

The Authority, Arunachal Pradesh JJM may terminate the Proposal Evaluation process at any point of time and without assigning any reason thereof. The Authority makes no commitments, expressed or implied that this process will result in a business transaction with anyone.

This document does not constitute an offer by the Authority. The Applications/ proposals received through participation in this process may result in The Authority selecting the proposal to engage towards execution of the contract.

D. Conflict of Interest

The Authority, requires that the empaneled agency provide professionals, objective and impartial services and at all times hold the Client interest paramount, strictly avoid conflicts with other assignments/jobs or their own corporate interest and act without any consideration for future work. Without limitation on the generality of the foregoing, the agency shall be considered to have a conflict of interest and shall not be recruited, under any of the circumstances set forth below:

1. **Conflicting Assignment/Job:** A agency selected to provide their services for JJM project shall be disqualified from providing subsequent downstream works or services resulting from or directly related to this project if the agency is found to provide any other activity to the Client under the same resulting in a clash of interest.



2. **Conflicting Relationships:** A agency applicant that has a business or family relationship with a member of the Client staff who is directly or indirectly involved in any part of the project shall not be awarded the Contract, unless the conflict stemming from this relationship has been resolved in a manner acceptable to the Client throughout the selection process and the execution of the Contract. Applicants of agency have an obligation to disclose any situation of actual or potential conflict that impacts their capacity to serve the best interest of their client, or that may reasonably be perceived as having this effect. Any such disclosure shall be made as per the norms of proposal provided herewith. If the applicant fails to disclose said situations and if the Client comes to know about any such situation at any time, it may lead to the disqualification of the applicant during bidding process or the termination of its contract during execution of the assignment.

E. Confidentiality

1. From the time, the submitted proposals are opened to the time, the Empanelment is announced, the Applicant should not contact the Authority or any personnel from the JJM cell of PHE& WS department of Government of Arunachal Pradesh on any matter related to its Proposal Evaluation. Information relating to the evaluation of Proposals and award recommendations shall not be disclosed to the Applicants who have submitted the Proposals or to any other party not officially concerned with the process, until the publication of the Empanelment announcement.
2. Any attempt by shortlisted Applicants or anyone on behalf of the Applicant to influence the Client improperly in the evaluation of the Proposals or Agreement award decisions may result in the rejection of its Proposal.
3. Notwithstanding the above provisions, from the time of the Proposals opening to the time of empanelment notification, if an Applicant wishes to contact the Authority on any matter related to the selection process, it should do so only in writing.

F. Late Receipt of Proposals

1. Proposal received after the due date and specified time (including the extended period, if any) for any reason whatsoever, shall not be entertained and shall remain unopened.
2. The Proposals submitted by telex/telegram/fax/e-mail etc. shall not be considered. No correspondence will be entertained on this matter.
3. The Authority shall not be responsible for any delay or non-submission/ not upload of the documents. No further correspondence on the subject will be entertained.

4. The Authority reserves the right to modify and amend any of the above - stipulated conditions/criteria depending upon project priorities vis-à-vis urgent commitments.

G. Disqualification

The proposal would be disqualified at any time during the Technical Evaluation process at the sole discretion of the EoI Authority, for the following reasons:

1. Made misleading or false representations or suppressed relevant information in the proposal (including documents, forms, statements, attachments, etc.) submitted as proof of the eligibility requirements or as part of their proposal
2. Proposals with incomplete information shall be rejected
3. Failure in Submission of Application Fee & EMD with Proposal within given timeline.
4. Failure to meet any of the eligibility criteria as mentioned in the document; and
5. Blacklisted/De-empanelled or declared bankrupt by the Government of India (GoI), State Government or any other Government owned agency including quasi-Government sector organization or company or any bank, for corrupt, fraudulent practices or reasons related to non-performance in an engagement on the date of opening of proposal.

H. Right to Reject Any or All Proposals

The Authority reserves the right to accept or reject any proposal, and to annul the evaluation process and reject all proposals at any time prior to award of contract, without thereby incurring any liability to the affected proposal or Applicants or any obligation to inform the affected proposal or Applicants of the grounds for the Authority's action.

In case, The Authority requires any explanation / clarification / information at any point of time before the empanelment of applicants in the submitted proposal, the Authority may seek the explanation / clarification / information from any or all the applicants. All such correspondence would be made in writing.

I. Signing of Contract

After the notification of empanelment of agency, the Authority shall sign an agreement with the empaneled Applicant/s which will have detailed guidelines, terms and conditions and other relevant details. The contract template will be shared with applicants who become eligible for empanelment after evaluation of Proposals.

J. Dispute Redressal System

If any dispute or difference of any kind what-so-ever shall arise in connection with or arising out of this agreement, whether before its commencement or during the services or after the termination, abandonment or breach of the agreement, it shall, in the first instance, be referred for settlement to the competent authority within 45 days of arising of the dispute or difference. The competent authority shall, within a period of forty-five days after being requested in writing by the agency to do so, convey his decision to the agency concerned. Such decision in respect of every matter so referred shall, subject to review as hereinafter provided, be final and binding upon the agency. In case the services are already in progress, the agency shall proceed with performance of services, pending receipt of the decision of the competent authority as aforesaid, with all due diligence.

K. Intellectual Property Right:

The prospective Production house shall have no Intellectual Property Right or royalty claim on the digital material produced. The Authority will hold the Copyright and Intellectual Property rights, and for further use in research, teaching purposes, publicity, etc.

L. Arbitration

In view of the provision of the clause J of section B on Dispute Redressal System, it is the condition of the agreement that there will be no arbitration for the settlement of any dispute between the parties.

M. Period of Empanelment

Successfully qualified agencies will be empaneled for period of 6 (Six) months initially which may be extended further depending on the quality of work performed during engagement period and requirement under the Jal Jeevan Mission.

VI. Section C

A. Downloading the Proposal

1. Intending applicant may download this EoI document from the notification section of department's website **www.phedarunachal.org**.
2. The time schedule for obtaining the proposal documents, meeting, registration with the proposal inviting authorities, the submission of proposal and other related documents etc. will be as per the schedule provided in the list of schedules of activities.



B. Submission of Proposal

1. All proposals must be submitted offline at the **Office of the State Jal Jeevan Mission, Jal Bhawan, C-Sector, Itanagar, Arunachal Pradesh - 791111.**
2. Proposals will be opened in presence of members of selection/ evaluation committee.
3. The Offline submission of proposal by the Applicant(s) in response to this EoI shall be in Double Cover System consisting of two Parts (Part '1' & Part '2'):

Part 1 (**Pre-qualification & Evaluation documents**) consists of a Part 1 with two Envelops i.e.,

Envelops A with 'Pre-Qualification documents'

Envelops B with 'Non-Statutory Document'

Part 1. Pre-qualification & Evaluation documents			
Envelop A	Sr. no	Pre-Qualification Document	
	1.	Technical Form 1: Proposal Submission Cover letter	
	2.	Proof of submission of Application Fees & EMD with transaction ID/reference no.	
	3.	Technical Form 2: Applicant Overview	
	4.	Technical Form 3: Declaration of Non-Blacklisted Organization	
Envelop B	Categories	Sub-categories	Sub-categories description
	1. CERTIFICATES	a. CERTIFICATES	Certificates of Incorporation / Registration or other similar document proving the existence of the applicant
	2. COMPANY DETAILS	a. COMPANY DETAILS-1	TRADE License/ Enlistment/ current registration as SSI/.
	3. FINANCIAL INFORMATION	a. AUDITED FINANCIAL STATEMENTS P/L AND BAL SHEET- 18-19 P/L AND BAL SHEET- 19-20	Audited Financial Statements: FY 18-19, 19-20, 20-21 and CA certificate as per Tech Form 06

		P/L AND BAL SHEET-20-21	
	4. TECHNICAL INFORMATION	a. COMPANY DETAILS- 2	PAN copy, GST registration copy,
		b. Technical Form 4	Experience certificate/Project closure report
		c. Technical Form 5	Documents related write-up
		d. Technical Form 6	Audited Financial Statements

Part 2: Envelop C (BOQ). These Document List will comprise of 'Bid-Quote'.

Part 2: Envelop C (BOQ) Bill of Quantities	
Financial Document	Format Description
Bid Quotation	Refer point: Annexure G for BoQ reference

Note:

- The document submitted herein may be verified at the time of evaluation/verification for accuracy and correctness. **Error found during the verification may result in cancellation of the applicant proposal.**
- The Applicant or an authorized signatory shall sign the original letter in the required format 'Technical Form 1' for the Proposal under Envelop A.
- All pages of the proposal and wherever corrections or alteration or amendments have been made shall be signed by the authorized signatory except where the attestation by Chartered Accountant is required. In case of detection of any forgery at the proposal stage, the proposal shall be summarily rejected. The Authority also reserves the right to resort to legal action against the Applicant and/ or summarily black list the Applicant preventing it from any further participation in any Government Scheme(s)/ Programs.

C. Pre-bid Meeting

- Pre-bid meeting of all the interested bidders shall be held at the scheduled date and time.
- The purpose of the Pre-bid meeting is to address bidders' concerns, if any and provide clarifications in relation to the EoI document, which one may raise in the meeting. We would appreciate if concerns/ relevant issues about

the bid documents from any interested bidder(s) is/are communicated to us as early as possible **24/01/2023**.

3. For any queries about joining the online meeting, please contact: Coordinator (IEC), SJJM. Mobile – 8414818709.
4. Maximum of 2 (two) representatives of each potential bidder will be permitted to participate.
5. The potential bidders may send their request for participation with details of Company (with Company's Name & Address, Name of the Person, Mobile number) to the following email id: **jjmarunachal@gmail.com** on or before **24/01/2023**.
6. Such bidders may send their queries on the email address mentioned above. The e-mail address should clearly bear the subject, **"EoI- Documentary Film: Prebid Meeting Participants"**.
7. Corrigendum (if any) shall be uploaded on Department's website **www.phedarunachal.org** as corrigendum.

VII. Section D

A. Scope of Work

The Documentary film will be based on the successful implementation of JJM across the state in various districts, GPs, and villages. The documentary film will showcase importance of the flagship programme in providing potable water in every rural household of India and bringing an end to drudgery of fetching water by women folks and children. Similarly, role played by the Govt. of India, State Government and PHE&WS Department in making JJM as Jan Andolan and bringing Har Ghar Jal.

The task of building water supply system in the state with such geographical condition hasn't been easy. Nonetheless, the officials of PHE&WS Department have completed the task of building WTPs in many districts. Not only that, creating awareness on JJM and mobilizing the rural communities which takes immense time and dedication have also been attained with great success. All such efforts by the state government and community's support in implementing Jal Jeevan Mission in the state need to be documented in audio visual format.

Moreover, to show case how involvement of Panchayati Raj and its sub-committee i.e., Village Water and Sanitation Committee (VWSC) played a vital role in implementation and Operation & Maintenance of in village water supply assets. The role of women folks as members of VWSC and conducting water testing of water sources in villages using Field Testing Kit (FTK). Other than that, Implementation Support Agency (ISA) which consist mostly of women Self Help Group (SHG) played a vital role in mobilizing the community to be compliant with JJM through support activities such as IEC, BCC, IPC, etc. The

completed documentary film will be published on the department's website, social media sites, mass media, etc. or anywhere else the departments choose to.

Details of works to be done:

Sl. No.	SERVICES	SPECIFICATION	
1	Documentary Film on Implementation Jal Jeevan Mission in Arunachal Pradesh	1. Duration	27- 30 minutes
		2. Language	Hindi
		3. Video Format	Full HD Preview in 1920 x 1080/50i with 16:9 aspect ratio with 4:3 justified safe area.

B. Content of video for Documentary Film:

- I. Length of documentary film on Jal Jeevan Mission implemented in Arunachal Pradesh should be 27-30 minute.
- II. Narration on importance of the flagship programme in providing potable water in every rural household of India and bringing an end to drudgery of fetching water by women folks and children.
- III. Depiction of Jal Jeevan Mission Logo in Introduction and at the end.
- IV. Depiction of Hon'ble PM's announcement of JJM from Red Fort.
- V. Depiction of tough terrain and geographical condition of the state. Conditions due to heavy rain, landslides, floods, roadblocks, no road connectivity, remoteness of villages, foot march, etc.
- VI. Public Health Engineering & Water Supply Department as a Nodal department.
- VII. Engagement of Implementation Support Activity (ISA) which consist mostly of women Self Help Group (SHG), MoU signed & It's role.
- VIII. Formation of Village Water & Sanitation Committee (VWSC) to involve community for successful implementation of JJM. Also, VWSC's role, 50% women's participation, Bank Account Opening, etc.
- IX. Capacity Building training of VWSC, ISA, PRIs, etc.
- X. Conduct of Participatory Rural Appraisal (PRA) activity being conducted by Implementation Support Activity (ISA) in collaboration of village members.
- XI. Village Action Plan Preparation by VWSCs and PHE&WSD Department.
- XII. District Water & Sanitation Mission (DWSM) meeting.
- XIII. Depiction of PHE&WS Department officials conducting field survey for water source and planning of Water Treatment Plant in the village.

- XIV. Depiction of hurdles faced by department while carrying construction materials to work site. Load carried in tough terrains, weather condition, river crossing, foot march, cement bags in rucksack and GI pipes being carried over river/hanging bridge/stiff climb, and any other.
- XV. Information Education Communication (IEC) activities carried out for awareness on Jal Jeevan Mission and to create a sense of ownership of water supply assets. IEC for behavioural change communication (BCC) on proper usage of water, community contribution, catchment area protection, tariff collection, etc.
- XVI. Conduct of Gram Sabha, Inter-Personal Communication (IPC), Operation & Monitoring of in-village water supply asset, water, and social audit, etc.
- XVII. Record of schemes and support activities in Integrated Management Information System (IMIS) and its role in monitoring.
- XVIII. Water Quality Monitoring & Surveillance (WQMS) in conducting water testing at districts.
- XIX. Training of Field-Testing Kit (FTK) of 5 women per village to empower rural women folk and to test drinking water sources.
- XX. NABL accredited laboratories – Water quality testing laboratories accredited by National Accreditation Board for Testing and Calibration Laboratories (NABL).
- XXI. Skill development training on Plumber, Masons, electricians, motor operators, etc. Many rural youths have been trained under above-mentioned trades.
- XXII. Third Party Monitoring (TPI) team; their role in quality control and inspection of Water Supply System infrastructure before handing over to VWSC.
- XXIII. Functionality Assessment/Test.
- XXIV. Handing over of completed in-village water supply assets to community i.e., VWSC after completion of water supply scheme.
- XXV. Resolution by community on catchment area protection for sustenance of drinking water source, and Resolution on tariff collection for O&M of in-village water supply system.
- XXVI. Highlight on Bestow Campaign conducted during 2021-22 to hand over completed in-village water supply assets to VWSC in befitting manner.
- XXVII. Interview with Hon'ble CM, Hon'ble Minister PHE&WSD, Mission Director (Arunachal Jal Jeevan Mission), FHTC beneficiaries, ISA member, VWSC member, TPI member. Field officials such Executive Engineers, Assistant Engineers, Junior Engineers, District Coordinator/Consultants, Laboratory Assistant etc.

VIII. Section E

A. Eligibility and Criteria for Selection:

1. The firm/individual/media house should have a minimum of 3 years of experience of in the field of production of videos with in-house facilities & support for editing, publishing, content writing, multi-language support, broadly classified into Pre-Production, Production & Postproduction Activities respectively.
2. Write-up of about structure of the documentary film (in 1000-1200 words) on the basis of the content mentioned under Section D, page 11 to 13 and should be submitted to the said office - **Tech Form 5**.
3. The Bidder should have ability in converting short films into the regional languages of India on need-to-need basis for which separate charges will be paid.
4. The Agency should be registered with the concerned tax authorities such as PAN, Service Tax, Sales Tax/ VAT department Or GST as applicable from time to time and other authorities, copy of the certificate to be submitted along bid documents.
5. Financial statement of last 3 years (Average of last 3 (three) financial year) must not be less than Rs. 15.00 lakhs - **Tech Form 6**
6. The Agency/ firm/ individual must submit a list of firms & Organizations /Government departments/ Ministries for whom they have undertaken similar projects segregated as completed, in-process & upcoming respectively- **Tech Form 4**
7. Consortium will not be allowed for the bidders.

B. Evaluation process of Empanelment:

1. The bidders must provide information in the attached format with all supporting documents for all the credentials claimed. Those who fail for provide documents shall not be qualified for Technical Presentation.
2. The financial bid shall be opened only of those bidders who obtain an aggregate of 60% score in Technical Evaluation (50 Marks).

Sl. No.	PARTICULARS		MARK (Total 50)
1	Age of the firm/Organization	3 to 5 years – 8 marks Above 5 to 10 years – 9 marks Above 10 years – 10 marks	10
2	Experience-related documentary film	3 to 5 years – 8 marks Above 5 to 10 years – 9 marks Above 10 years – 10 marks	20

		(2 marks per documentary film subject to a max of 10 marks)				
3	Financial Turnover	Rs. 15 to 20 lakhs – 8 marks Above Rs. 20 to 50 lakhs – 9 marks Above Rs. 50 lakhs - 10 marks				10
4	Write up on framework of intended documentary film	Sl. No.	PARTICULARS	Minimum mark	Maximum Marks (Total 10)	10
		1	Introduction	1	3	
		2	The Middle part	1	3	
		3	The End part	2	4	
			Total	4	10	
Total						50

Bidder is advised to quote their price in words also in case of any discrepancy; price quoted in words will be acceptable. The rate should be inclusive of all taxes including GST, duties etc., and time to time changes in any taxes by Government.

IX. Section F

A. Payment Procedure

1. The payment pattern shall be decided mutually by the department and the empanelled agencies and on the basis of approval by the SLSSC/SWSM. However, final release of payment shall be subject to an actual release of funds from Gol and the State Govt. The state JJM cell won't be liable to pay any compensation or penalty for delay in release of payments.
2. 40% of payment shall be made upon submission of the post-approval of submitted draft video along with approval letter, invoice & soft copy of the draft video in DVD/CD.
3. Remaining 60% of the payment shall be made upon submission of final edited version with due approval of the screening committee along with an approval letter, invoice, and soft copy of final video on DVD/CD.
4. The payment will be made subjected to availability of the fund.

B. Penalty for the delay:

In case of delay in completion of services, an amount equivalent to 0.10% of the contract price per day subject to a maximum of 10% of the contract value will be imposed and shall be recovered from payments due/performance security. However, in case of delay due to a reason beyond the control of the bidder, a suitable extension of time will be granted.

C. Action for deficiency service:

In addition to the penalty as mentioned in the clause above, a warning may be issued to the bidder for minor deficiencies. In the case of major deficiencies in the execution of the work involving time and cost overrun and adverse effects on the reputation of the employer, other penal actions including forfeiture of the performance security, Blacklisting, and debarring for a certain period may also be initiated as per the policy of the employer.



A. Technical Form 1: Proposal Submission Cover letter
(On the Company's letterhead)

No.:

{Location, Date}

To:

**Mission Director,
State Jal Jeevan Mission, Jal Bhawan,
C-Sector, Itanagar, Arunachal Pradesh - 791111**

Sub - Submission of Proposal for production of Documentary Film on Implementation of Jal Jeevan Mission in Arunachal Pradesh under Department of Public Health Engineering & Water Supply (PHE & WS) of Government of Arunachal Pradesh.

Dear Sir,

We, the undersigned, wish to submit our Expression of Interest for production of Documentary Film on Implementation of Jal Jeevan Mission in Arunachal Pradesh in accordance with your EoI no. PHED/JJM/_/_/ dated th 2022; we are here by submitting our proposal, as per the specified format.

We hereby declare that:

- a. All the information and statements made in this Proposal are true and we accept that any misrepresentation contained in this Proposal may lead to our disqualification by 'The Authority', SJJM Arunachal Pradesh.
- b. We have no conflict of interest as stated in this document.
- c. We meet the eligibility requirements as stated in this document.
- d. In competing for (and, if we are empaneled) the Empanelment, we undertake to observe the laws against fraud and corruption, including bribery as per document.
- e. Our Proposal is binding upon us and subject to any modifications resulting from the Agreement negotiations.
- f. We undertake, if our Proposal is accepted, we will be entered into an Agreement to initiate the Documentary film production no later than the date specified by 'The Authority'.
- g. We understand that 'The Authority' is not bound to accept any Proposal that 'The Authority' receives.
- h. We understand that 'The Authority' can reject our proposal without giving any reason, whatsoever.

Yours sincerely,
Authorized Signature
{In full and initials}
Name and Designation of Signatory: Name of Organization:
Address:
Contact information (phone and e-mail)

B. Technical Form 2: Applicant Overview
(On the Company's letterhead)

Name of the Applicant	
Registered Office Details:	
PAN No:	
GST No.	
Authorized Person Name	
Authorized Person Phone No	
Authorized Person Mail ID	

(Signature of Authorized Person)

Date:

Seal:



C. Technical Form 3: Declaration of Non-Blacklisted Organization
(On the Company's letterhead)

TO WHOMSOEVER THIS MAY CONCERN

This is to certify that we _____ (Name of the Applicant) registered under _____ (Name of the Act) vide registration no. _____ do hereby declare and confirm that we have neither been blacklisted/de-empaneled nor bankrupt by any Ministry/ Department/ Board/Corporation/Bank / Any other entity of the Central or State Government or by any quasi-government or any Public Sector Undertaking or any bank or any Other Entity till date.

(Authorized signatory)

Stamped and signed



D. Technical Form 4: Experience certificate/Project closure report
(On the Company's letterhead)

1. List projects in the last three years as per the Clause A,1 of Section E of the EoI.
2. The following information should be provided in the format below for **each reference assignment** for which your firm, either individually as a corporate entity or as one of the major companies within a consortium, was legally contracted by the Employer stated below.

Name of the Project:	
Project Value (in lakhs.):	
Project Executed in (Country Name):	
Location within country:	
Project Type:	
Name of Client:	
Address:	
Project Sanctioned & Execution 'ongoing or completed' (Yes/No)	
Project Duration (in Months):	
Start date (month/year):	
Completion date (month/year):	
Narrative description of Project:	
Description of actual services* provided in the Contract:	

**Copy of Work order /completion certificate signed by the competent authority as said in the EoI document to be submitted*

Firm's Name:

Signature of Authorized Representative:



E. **Technical Form 5:** Write up about structure of the documentary film in the form of a story. The story of a poor/middle-class family facing all short of challenges related to having no potable water and its solution by the department with the help of Jal Jeevan Mission. The write-up must include all contents mentioned under Section D: Scope of work pages 11 to 13 (in 1000-1200 words).

The Introduction
Story buildup: History, issues related to potable water, ground challenges, etc.
The Middle
Roles played by department and stakeholders, Action was taken through support activities (IEC Campaign & others) awareness, community participation, and solution.
The End
How JJM benefitted and brought changes in the life of rural people.



F. Technical Form 6: Audited Financial Statements

Annual Turnover for the last five FY 18-19, 19-20 & 20-21 along with audited Financial Statement for last three years.		
S. No	Financial Year	Turnover in INR Crores
1	2018-19	
2	2019-20	
3	2020-21	
AVERAGE ANNUAL TURN OVER		

(Signature of Authorized Person)

Date:

Seal:

UDIN No.

Membership No.

Note: CA certificate to be submitted



G. Annexure: BOQ Reference

Sl. No	Description	Unit	Offered Amount	
			Amount in Lakhs	Amount in Words
1	Documentary film on the implementation of Jal Jeevan Mission in Arunachal Pradesh	Job		



H. Technical Evaluation and Presentation scoring

A. Technical Evaluation (Total 50 Marks)

Sl. No.	PARTICULARS		MARK (Total 50)
1	Age of the firm/Organization	3 to 5 years – 8 marks Above 5 to 10 years – 9 marks Above 10 years – 10 marks	10
2	Experience-related documentary film	3 to 5 years – 8 marks Above 5 to 10 years – 9 marks Above 10 years – 10 marks (2 marks per documentary film subject to a max of 10 marks)	20
3	Financial Turnover	Rs. 15 to 20 lakhs – 8 marks Above Rs. 20 to 50 lakhs – 9 marks Above Rs. 50 lakhs - 10 marks	10
4	Write up on framework of intended documentary film		10
Total			50

B. Write up on framework of intended documentary film (Total 10 Marks)

Sl. No.	PARTICULARS	Minimum mark	Maximum Marks (Total 10)
1	Introduction	1	3
2	The Middle part	1	3
3	The End part	2	4
	Total	4	10

